

**New Jersey Association of Conservation Districts**  
**Board of Directors Conference Call**  
Tuesday, July 22, 2014

MINUTES

**Members Present:** Priscilla Hayes, Dennis Dougherty, Ray Cywinski, Tony Di Lodovico, Joseph Lomax, Charles Buscaglia

**Also present:** Robert Dobbs

The Board of Directors Conference Call was convened by President Priscilla Hayes at 12:04 pm.

**Minutes** – The Minutes of the June 9, 2014 Board of Directors Meeting were read.

**Motion:** It was moved by Dennis Dougherty, seconded by Charles Buscaglia and passed unanimously to approve the Minutes of the June 9, 2014 Board Conference Call as presented.

**Financial Report** – Dennis Dougherty presented the Financial Report. Account balances for period ending July 18, 2014:

Wells Fargo Money Market Account	\$ 8,241.34
Wells Fargo NJ Envirothon Account	\$ 18,410.04
Wells Fargo General Checking Account	\$ 80,035.97
Freedom Bank CD [Scholarship Fund]	\$ 40,000.00
Freedom Bank CD [NJ Envirothon]	\$ 30,000.00

**Motion:** It was moved by Ray Cywinski, seconded by Joseph Lomax and passed unanimously to accept the Financial Report as presented.

Mr. Dougherty reported that tax returns have been prepared by Petroni & Associates of Glassboro, NJ. A 3-year Audit of NJACD records has been completed and filed with the IRS.

Mr. Dougherty led a discussion of future NJ Envirothon Scholarship obligations. No action was taken.

Robert Dobbs and Dennis Dougherty presented draft NJACD Financial Policy and Procedures for Board review. Suggestions and comments were provided. Messrs. Dougherty and Dobbs will revise the draft policies and procedures for Board review and action for the August Board of Directors Meeting.

**NACD Northeast Regional Meeting** – The Board discussed attendance at the 2014 NACD Northeast Regional Meeting which will be held at the Newport Marriott Hotel in Rhode Island August 24 – 26, 2014.

**Motion:** It was moved by Ray Cywinski, seconded by Joseph Lomax and passed unanimously to authorize the Executive Director to attend the NACD Northeast Regional Meeting and to cover up to \$900 for travel and meeting expenses.

**Annual Conservation Conference** – Robert Dobbs reported that Rich Belcher, SSCC, has been negotiating with hotels in the Morristown, NJ area for the 2014 NJ Annual Conservation Conference. Room rates should be in the \$95 - \$98 range.

The Annual Conservation Conference Planning Committee will meet next week to further develop conference plans, including District Supervisor and District Manager training; identify means to expand participation in the conference and finalize an agenda.

**Executive Directors Report** – Robert Dobbs presented a report of his activities for the month ending June 30, 2014. [See attached report]

**NACD Report** - Joseph Lomax updated the Board on activities of the National Association of Conservation Districts.

He reported that he recently represented NJACD at the NACD Summer Board Meeting in Indianapolis, IN. The Summer Board Meeting was well attended and included participation by representatives from the Environmental Protection Agency. The meeting also included a major component addressing Soil Health and was followed by a two-day Soil Health Conference. The forum was packed with dynamic speakers from the local, state and national levels, including: Indiana State Department of Agriculture Director Ted McKinney; NRCS Chief Jason Weller; national EPA representatives; and Senator Joe Donnelly of Indiana.

Attendees also had a chance to interact with speaker panels representing various parts of the soil health chain, from producer to industry. Prior to the forum, NACD's Board of Directors meeting was hosted at the Dow AgroSciences headquarters, where they had an opportunity to tour Dow's show farm.

Mr. Lomax has participated on the NACD Human Resources Committee and has assisted in developing a new NACD Financial Management Manual.

He also reported that NACD was awarded a \$1 million RCP grant by the Natural Resources Conservation Service.

**NJACD Strategic Plan** – The draft NJACD Strategic Plan is still under development. Joseph Lomax, Priscilla Hayes and Robert Dobbs will present a final draft for review by the Board at the August 2014 Board Meeting.

**Adjournment:** It was moved by Dennis Dougherty, seconded by Ray Cywinski and passed unanimously to adjourn the conference call at 1:10 pm.

Respectfully submitted,

Robert Dobbs  
Executive Director