

New Jersey Association of Conservation Districts

Board of Directors Meeting

Monday, May 12, 2014

MINUTES

Members Present: Priscilla Hayes, Dennis Dougherty, Ray Cywinski, Tony Di Lodovico, Joseph Lomax, Charles Buscaglia

Also present: Robert Dobbs, Cathy Costa, Carrie Mosley, Cliff Lundin, Barbara Rosko, Matt Ward, Richard Belcher

The Board Meeting was convened by President Priscilla Hayes at 12:10 pm.

Minutes – The Minutes of the April 14, 2014 Board of Directors Meeting were read.

Motion: It was moved by Tony DiLodovico, seconded by Ray Cywinski and passed unanimously to approve the Minutes of the April 14, 2014 Board Conference Call as presented.

Annual Conservation Conference – Matt Ward and Rich Belcher reported on plans for the 2014 NJ Annual Conservation Conference. Rich Belcher presented quotes for lodging, meals and meeting space for the Hyatt Regency in Jersey City, NJ. The board reviewed the quote and made comparisons to the 2013 Conservation Conference that was held at the Golden Inn in Avalon, NJ. After discussion, it was agreed that costs associated with holding the meeting in the HEP Soil Conservation District area would be too expensive and to look into a less costly location in the northern region of the state. It is hoped that we can revisit the HEP district sites for our 2015 conference; Dennis Dougherty and Tony DiLodovico will head a subcommittee to reach out to professional engineering groups which might be interested in joining us for 2015.

The Planning Committee will research additional locations. The committee will also work with the Board to identify potential conference sponsors. The association will also identify additional individuals and organizations to invite to the conference [ie: Engineers, Developers, Municipal Officials, other Environmental and Conservation Groups et al]. The agenda is under development and will include a training component to attract additional attendees.

Financial Report – Dennis Dougherty presented the Financial Report. Account balances for period ending May 8, 2014:

Wells Fargo Money Market Account	\$ 9,740.92
Wells Fargo NJ Envirothon Account	\$ 20,346.61
Wells Fargo General Checking Account	\$ 87,571.06
Freedom Bank CD [Scholarship Fund]	\$ 40,000.00
Freedom Bank CD [NJ Envirothon]	\$ 30,000.00

Motion – It was moved by Ray Cywinski, seconded by Tony DiLodovico and passed unanimously to accept the Financial Report as presented.

Dennis Dougherty reported that 2014 NJACD Dues have been paid by 12 Districts. The Freehold, Sussex and Warren SCDs have not submitted payment for dues. Charles Buscaglia stated that the Freehold SCD would be submitting payment for dues. The Sussex and Warren SCDs will be contacted to encourage them to submit 2014 Dues to NJACD.

NJACD Bylaws – The Board sent a proposal in April to the membership recommending an amendment to the Bylaws which would allow the appointment of a member to fill a vacant position on the Board of Directors. A majority of the membership approved the amendment to the NJACD Bylaws.

Board Vacancy - The Board reviewed the request of Cathy Costa, District Supervisor from the Burlington County SCD, to serve the remaining term for the current vacant position on the NJACD Board of Directors.

Motion – It was moved by Joseph Lomax, seconded by Dennis Dougherty and passed unanimously to appoint Cathy Costa to serve the remaining term (until the end of 2014) of the vacant Board Secretary position on the NJACD Board of Directors.

NJ Conservation Education Awards Ceremony – Robert Dobbs reported that the 2014 New Jersey Conservation Partnership Conservation Education Awards Ceremony will be held May 22, 2014 at the State Museum in Trenton, NJ. Rich Belcher is finalizing details for the event.

Vice President Tony DiLodovico and partnership leaders will jointly present awards to contest winners. A tour of the New Jersey Statehouse will follow the ceremony.

NJACD Website – Robert Dobbs reported that email addresses have been set-up for the officers and executive director. The webmaster will be testing the email system over the next week. The website is being updated weekly.

NJACD/NRCS Contribution Agreement – Carrie Mosley, State Conservationist, and Robert Dobbs reported on the status of the agreement work elements. It was noted that training will be postponed to the fall due to NRCS workload. The agreement has been amended to include expanded duties of the Executive Director to develop individual MOU agreements between individual districts and NRCS.

NACD Report – Joseph Lomax presented a status report of NACD activities. He reported that the NACD Financial Management Manual is under development and the association's Employee Handbook has been revised and is under review by counsel.

Mr. Lomax stated that NACD has contracted with a Financial Service Company to handle financial management.

The NACD Northeast Region Meeting is being held August 24-26, 2014 at the Newport Marriott Hotel in Newport, Rhode Island. A meeting notice and registration and lodging information were included in the recent edition of NJACDnews.

NJACD Memorial Scholarship - Ryan Klisk, a student at Stockton College, is the recipient of the 2014 NJACD Memorial Scholarship. He will be presented the scholarship award during the New Jersey Conservation Education Awards Ceremony on May 22, 2014,

Executive Session – It was moved by Ray Cywinski, seconded by Cathy Costa and passed to go into Executive Session to discuss possibilities for renewal of the Executive Director grant funding from NRCS with Carrie Mosley.

Adjournment - Priscilla Hayes adjourned the meeting at 2:30 pm.

Respectfully submitted,

Robert Dobbs
Executive Director