

New Jersey Association of Conservation Districts

Board of Directors Conference Call

Monday, November 18, 2013

MINUTES

Members Present: Priscilla Hayes, Dennis Dougherty, Charlie Buscaglia, Ray Cywinski, Tony DiLodovico

Also present: Robert Dobbs, Rich Belcher, and Carrie Mosley

The Conference Call was convened by President Priscilla Hayes at 11:02 am.

Minutes – The Minutes of the October 22, 2013 Board of Directors Meeting were read.

Motion: It was moved by Dennis Dougherty, seconded by Ray Cywinski and passed unanimously to approve the Minutes of the October 22, 2013 Board Meeting as presented.

Financial Report – Dennis Dougherty presented the Financial Report. Account balances for period ending November 15, 2013:

Wells Fargo Money Market Account	\$ 9,498.02
Wells Fargo NJ Envirothon Account	\$ 14,704.24
Wells Fargo General Checking Account	\$ 3,554.97
NJ Community Bank CD#8426	\$155,690.22

Motion: It was moved by Dennis Dougherty, seconded by Ray Cywinski and passed to accept the Financial Report.

Dennis Dougherty reviewed a Resolution authorizing signers on NJACD Bank Accounts.

Motion: It was moved by Dennis Dougherty, seconded by Charles Buscaglia and passed unanimously to adopt the Bank Resolution.

Committee Reports:

NJACD Logo Contest – Priscilla Hayes reported that a Logo Design Contest was currently underway through a program at the University of New Jersey. An awards ceremony for contest winners is scheduled for November 26, 2013. Top logo designs will be submitted to the NJACD Board for action.

NJACD Website – Robert Dobbs and Ray Cywinski reported on the status of price quotes for the NJACD Website. They will present a final recommendation at the next Board Meeting.

Development Committee – Priscilla Hayes reported that the Development Committee has had two meetings and is making good progress. It was agreed to add Rich Belcher as a SSCC staff representative on the Development Committee. The committee is establishing a needs assessment and is seeking input on the NJ Flower and Garden Show, NJ Envirothon, Conservation Poster Contest, etc.

Strategic Plan – Robert Dobbs and Priscilla Hayes reported that preliminary plans for the development of a NJACD Strategic Plan are underway. The Development Committee is cooperating with this process.

NJACD Memorial Scholarship Fund – Dennis Dougherty recommended that the association formalize its procedures for the promotion, selection and administration of the association’s scholarship program. The Board discussed the recommendations.

A 2013 Scholarship Review Committee was established:

Dennis Dougherty, Chair
Rich Belcher [SSCC], Dan Kluchinski [Rutgers Extension]; Greg Westfall [NRCS], Christine Raabe [Ocean SCD] and Tony DiLodovico

The 2013 Scholarship will be publicized immediately with a deadline of December 31, 2013 for submission of Scholarship Applications.

It was further agreed to commence planning for the 2014 Scholarship Program.

The 2013 New Jersey Conservation Conference – The Board reviewed conference evaluation forms that were received. Most of the evaluations were positive.

Rich Belcher reported that The Golden Inn master bill was incorrect. A corrected bill, based on the signed agreement, will be sent to the association for review and payment.

The Silent Auction during the conference raised over \$500. Proceeds will benefit the NJ Envirothon. Robert Dobbs will follow up with a few winning bidders for payment.

2014 New Jersey Conservation Conference Plans – The Hudson-Essex-Passaic SCD has volunteered to host the 2014 New Jersey Conservation Conference. Robert Dobbs will work with Matt Ward and the District Staff in conference location selection.

NJACD/NRCS Contribution Agreement - Robert Dobbs will be meeting on December 3, 2013 with Maria Collazo to begin implementation of the agreement work elements.

Other Business: The Board discussed the replacement of Carl Quazza on the State Soil Conservation Committee. Mark Kirby, selected during the NJ Conservation Conference, is unable to serve. The Board recommended that Charles Buscaglia be appointed to serve. Charles Buscaglia agreed to serve the remaining term of office of Carl Quazza on the State Soil Conservation Committee.

Adjournment: Priscilla Hayes adjourned the Conference Call at 12:42 pm.

Respectfully submitted,

Robert K. Dobbs

Executive Director